

Angel Fire Public Improvement District 2007-1  
3465 Mountain View Blvd. Suite 14  
P.O. Box 1046  
Angel Fire, NM 87710  
575-377-3483

**PID Board Meeting Minutes**

April 14, 2010 at 1:30 p.m. at the Village Hall Meeting Room

- I. Call to Order – Vice- Chairman Daniel Rakes called the meeting to order at 1:30
- II. Pledge of Allegiance – Vice- Chairman Rakes called for the Pledge of Allegiance
- III. Roll Call – Present were Vice- Chairman Rakes, Director’s Charles Verry, Steve Oliver and Alan Young. Also present by telephone were Chairman James LeBus. Gerald White, Project Director and Penni Davey, District Administrator were in attendance. We have a quorum.
- IV. Approval of Agenda – Director Verry made a motion to amend the consent agenda by correcting the amount of payment under #6. to \$36,755.81 in lieu of \$39,667.64. Adding #12. Kamm & McConnell, LLC for \$5,000.00 as foreclosure counsel. Correcting b.1. Under new business to read a reduction of \$1,019,734.48 + GRT and b.2. To read gravel cost increase of \$35,940.33 + GRT. Lastly, add item g. Consider and Approve D. Holman Amendment to her contract to expand the scope of her work. Director Oliver seconded the motion. The motion carried 4-0.
- V. Approve Minutes from the March 10, 2010 Board meeting – Director Verry made a motion to approve the March 10, 2010 board meeting minutes. Director Young seconded the motion. The motion carried 4-0.
- VI. Requests and Responses from the Audience (Limit to 3 minutes) - none
- VII. Announcements and Proclamations - none
- VIII. Consent Agenda –Director Verry made a motion to approve the consent agenda as amended. Director Oliver seconded the motion. The motion carried 4-0.
  1. HDR Engineering, Inc. invoice \$24,190.63
  2. Gerald White; Invoice # 08 \$5,373.08
  3. Sheehan, Sheehan & Stelzner inv.#28428 - Gen. legal 3/10 \$3,497.30
  4. Sheehan, Sheehan & Stelzner inv.#28417– Litigation 3/10 \$1,693.73
  5. New Mexico Finance Authority Debt Service \$631,874.12
  6. Kit Carson –South AF Road Extension, utility relocation **\$36,755.81**
  7. Qwest Account No.: 575-377-3483-459B \$195.13
  8. Sangre de Cristo Chronicle – Public Notice \$46.61
  9. Penni Davey; Invoice #33 (3/1/10-3/31/10) \$2,071.67
  10. Penni Davey ~ Reimbursement for Office Supplies \$492.59
  11. Petty Cash Rpt. (Ending Balance ~~-\$16.24~~ ) \$216.24
  12. **Kamm & McConnell, LLC** **\$5,000.00**

IX. Business

1) New

a. Presentation of Gerald White, Project Director – We have received the Kit Carson Utility Agreement and it should be concluded shortly. The South AF Road Extension relocation design is ongoing. KC will install junction boxes north of South AF Road Extension.

Carl Abrams reported that the Qwest License Agreement is still pending. Currently the South AF Road relocation is ongoing. The Water model from Molzen-Corbin compared to BHI model/design will determine final pipe sizes with the Village of Angle Fire. Design plans for Chalet 2G and Chalet 1A are 100% complete. Design for Booster Station and Water Tank design are continuing. The Fire Chief would like to reduce fire hydrant or extend distance between hydrants. They will meet to discuss this matter in more detail.

b. Consider and Approve AUI Change Orders-

1. Reduction of \$1,019,734.48 + GRT – Director Verry made a motion to approve the change order for the reduction of \$1,019,734.48 + GRT. Director Oliver seconded the motion. Motion carried 4-0
2. Gravel cost increase of \$35,940.33 + GRT – Director Verry made a motion to approve the change order for the increase in gravel cost to \$35,940.33 + GRT. Director Young seconded the motion. The motion carried 4-0.

- c. Consider and Approve Relocation of Chalet 2G Water Tank – Director Verry made a motion to approve the relocation of the water tank in Chalet 2G. Director Oliver seconded the motion. Gerald White explained that this would eliminate the need for an additional booster station at a cost of \$130,000 and maintenance. We would spend \$26,000 on design + the cost of pipe and French drain at \$59 per ft. and have a more efficient product. The motion carried 4-0.
- d. Consider and Approve Kit Carson approval for use of conduit – Director Oliver made a motion to approve the Kit Carson approval to use conduit. Director Young seconded the motion. Gerald White explained the benefits using conduit at additional cost of \$217,616 but we will not have to pay the up front cost of direct bury cable. Wire will not be paid for until it is pulled and when building permits are placed. The motion carried 4-0.
- e. Consider and Approve 2009 Audit Report – Director Verry made a motion to approve the 2009 Audit Report. Director Oliver seconded the motion. The motion carried 4-0.
- f. Consider and Approve White +Samaniego + Campbell, LLP for 2010 Financial Audit – Director Verry made a motion to approve White+ Samaniego+ Campbell, LLP to complete the 2010 audit. Director Young seconded the motion. Penni Davey stated once the State Auditor's office approves the above auditor, we will be able to receive a proposal and present at the May board meeting. The motion carried 4-0.
- g. Consider and Approve D. Holman, CPA amendment to her contract expanding her scope. Director Verry made a motion to approve Donna Holman, CPA amendment to her contract. Director Oliver seconded the motion. The motion carried 4-0.

## X. Reports

### 1) Committee Reports

- Construction Committee – Director Oliver reported that approval of HDR Engineering's invoice was presented for approval. All other items were covered by Carl Abrams and Gerald White's report.
  - Grants Committee – Penni Davey reported that we received a letter from NMED to present our application to RUS. Carl Abrams indicated that we do not meet the earning criteria. Therefore there are no opportunities at this time.
  - Finance Committee
1. Audit ~ 2009 Audit Rpt has been delivered to the State Auditors office.

2. Treasurer Report – First National Bank of NM; Regular Checking Acct. \$97,080.36; Prepayment Interest Account \$14,703.47; Interest Bearing Account \$3,181,771.24; Special Assessment Account \$1,577,695.91; NMFA Loan #1 Account \$2,981.07; Mellon Bank of NY NMFA Loan #2; \$15,964,118.37.

XI. Adjournment – 2:22

  
\_\_\_\_\_  
James LeBus, Chairman

*Daniel Baker V. C.*

ATTEST:

  
\_\_\_\_\_  
Penni Davey, District Administrator

---